



# **BUSINESS LOAN REQUIREMENTS**

## **Sole Proprietorship**

### **MINIMAL DOCUMENTARY REQUIREMENTS**

- Fully filled out application form.
- Two (2) valid government issued ID of the principal borrower & co-maker.
- Latest three (3) months bank statements and bank certification / passbook.
- Photocopy of Mayor's Permit.
- 2x2 ID Picture of the principal borrower & co-maker.
- Proof of billing for business and residence
- Pictures of the business (internal and external).
- Hand drawn sketch map of business and residence.

### **ADDITIONAL REQUIREMENTS**

- DTI Certificate of business name registration.
- BIR 2303
- Latest AFS & ITR.